

Gz.: Vw-1-110.00 BW Fahrer

Vacancy

The German Embassy in Tokyo is seeking eligible and qualified applicants for the position as a driver as of August 1, 2017 (initially limited to 1 year). It is a full-time position with a working time of 40 hours a week.

The position will mainly comprise the following tasks:

- Driving tasks
- Working during the week, if necessary also in the evening and during the weekend
- General administration tasks

Applicants should meet the following requirements:

- Valid driving license for Japan
- Language Skills: native Japanese or comparable level, good or very good English in spoken and written language
- Willingness to drive outside of the usual work hours
- Work experience in the field of passenger transport is an advantage
- Willingness and ability to work in a multicultural environment
- Basic PC user knowledge (Word, Excel)
- Capacity to work in a team, flexibility, resilience and organisation skills

The contractual conditions are based on the model work contract for locally employed workers at the German foreign representations in Japan.

Applications in German, English or Japanese are submitted with the following documents

- Motivation letter
- Recent photograph
- Curriculum Vitae (in table form)
- Job references (from former employers)
- Valid residence permit (only for non-Japanese nationals)

to the address below latest by 15. June, 2017:

Botschaft der Bundesrepublik Deutschland
4-5-10, Minami-Azabu, Tokyo 106-0047
Tel. 03-5791-7700/Fax: 03-5791-7773
E-Mail: info@toky.diplo.de